



Parking and Traffic Regulations

2025-2026



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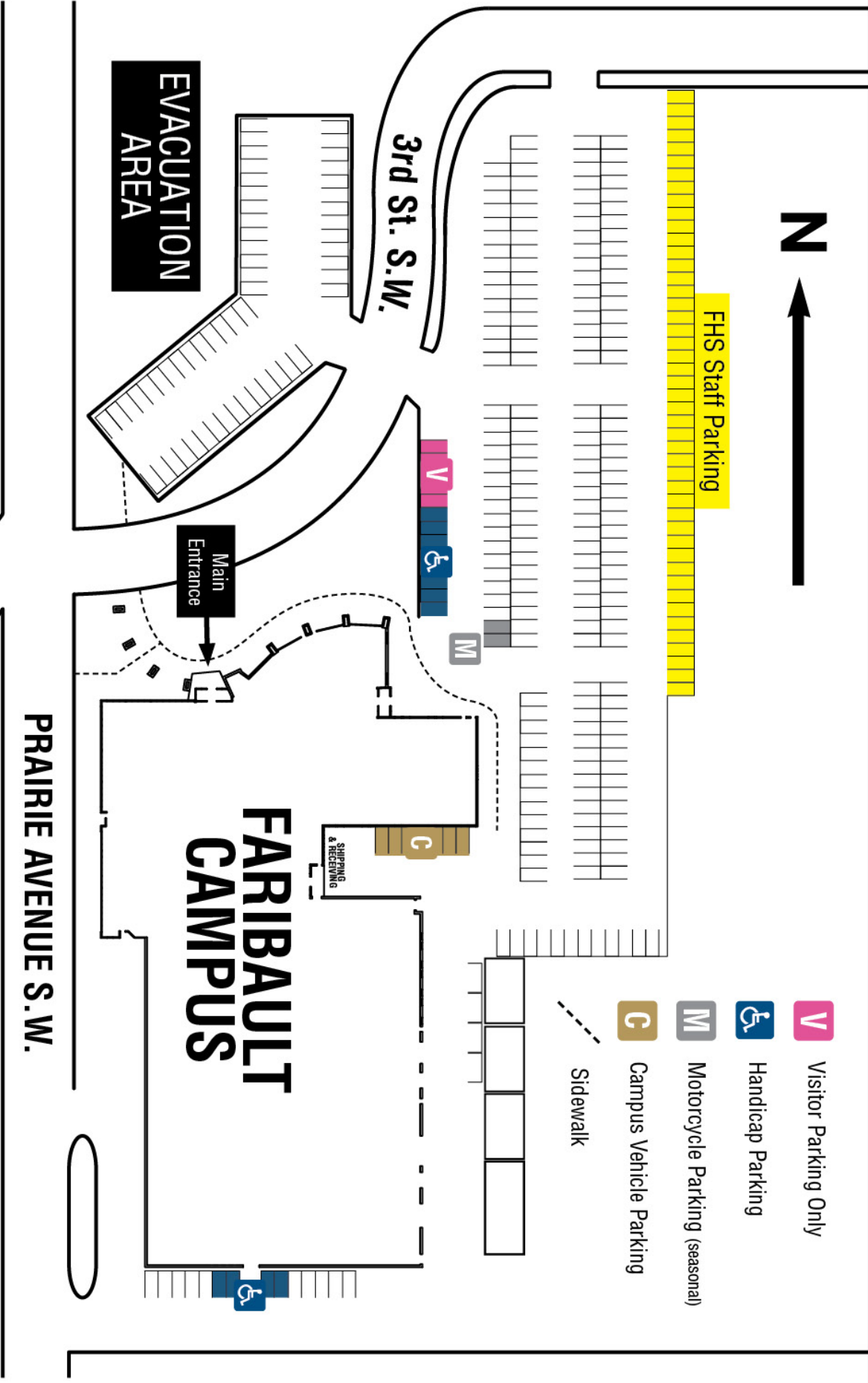
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NORTH MANKATO CAMPUS PARKING AREAS



FARIBAULT CAMPUS PARKING AREAS



Authority to Regulate Parking and Traffic

Authority for establishing parking and traffic regulation on State University College campuses is granted by [Minnesota Statute Chapter 136F.53](#) and [Minnesota Statute Chapter 169.966](#). Minnesota State Colleges and Universities (Minnesota State System Office) procedure [5.11.1](#) Part 4 Mandatory fees Subpart B, states that colleges and universities may collect fines and towing fees for parking violations, as well as authorizes the development of a policy to change parking fees to generate revenue for parking lot construction, maintenance, and parking enforcement. The president shall determine these fees. Students shall pay an amount that is equal to or less than that is paid by the institution's employees, for the same type of parking.

These regulations are effective beginning with the 2025-2026 academic year. The rules shall remain in effect until modified. More information may be obtained from the Safety and Security Department (phone: 507-389-7412, email: scc.security@southcentral.edu)

Regulations outlined in this guide are applicable to both the North Mankato and Faribault campuses. Parking and driving on campus are permitted in accordance with these regulations, which are designed to control the movement of vehicles. Anyone operating a vehicle on campus property shall be responsible for complying with all parking and traffic regulations.

South Central College assumes no responsibility for the care of, damage, and/or protection of any vehicle or its contents at any time, while it is operated or parked on either campus. All vehicles should be locked and secured when left unattended. Drivers shall observe and be familiar with the South Central College's Parking and Traffic Regulations. South Central College reserves the right to ticket, immobilize, and/or tow vehicles, at the owner's expense, to any vehicle in violation of established parking regulations.

Parking Permits, Parking Fees, and Registration

South Central Colleges uses a parking permit system, to regulate parking within college-owned parking lots. Students and employees of South Central College will be issued parking permits that must be applied to their vehicles while parked in South Central College owned parking lots. Permits shall be clipped behind the inside rearview mirror on all vehicles. For motorcycles, scooters, and mopeds, the permit shall be affixed to the handlebar.

Permit issuance shall be the responsibility of the Safety and Security Program Manager or designee(s). Parking permits will be issued prior to the beginning of each semester to all students and employees. Permits shall not be issued to anyone having outstanding fines/fees until those fines/fees are paid. Permits will be issued by the college year, beginning in the fall to the following fall semester.

Students and employees of South Central College will be required to provide the following information upon being issued a parking permit:

- FULL NAME
- STAR ID

- Email address
- Phone Number
- Campus Location

This information shall be provided for the distinctly numbered permit, assigned to each student and employee of South Central College.

Pictured below, are the parking permits that will be issued to students, Staff and Faculty.



Students who are currently registered at South Central College will be billed for parking with the current semester fee statement, and for parking privileges within South Central College parking lots. The billing rate or parking fee will be approved each year by the Minnesota State Board of Trustees, at the same time that tuition and other fees are approved. Billing for students takes place at the beginning of each semester. Students who do not want to park on South Central College-owned parking lots may submit a [Parking Form-Waiver Request Form \(Student\) 2025-2026.pdf](#).

Employees of South Central College will be billed for parking privileges, after filling out and signing a [Parking Form- Payroll Deduction Form \(Employee\) 2025-2026.pdf](#), which gives employees the option to deduct parking fees from their paycheck either all at once or bi-weekly. Employees who do not want to park on South Central College-owned parking may submit [Parking Form-Waiver Request form \(Employee\) 2025-2026.pdf](#) (Note: A supervisor's signature is required)

Persons who are not students or employees shall use the assigned visitor parking spaces, indicated on both campus parking lot maps (pages 3 and 4). Visitors or others attending South Central College for limited duration events should be issued a Temporary Parking Permit. These temporary parking permits are free to those to whom they are issued. Temporary parking permits can be provided at Student Services on each campus or by clicking here. No one shall be issued a temporary permit to park on South Central College-owned parking lots unless they have a business associated with the college and are approved by the Safety and Security Program Manager. Temporary permits shall be assigned a specific date of usage and will only be valid for that time period. A hard or electronic copy of the South Central College Temporary Parking Permit can be obtained from the Safety and Security Program Manager. Delivery drivers, contract workers, and others may from time to time, have the need to position their

vehicles in other portion of the parking areas, which is acceptable provided access and movement is not obstructed.

Certain large public events taking place on campus may not lend itself to the issuance of temporary parking permits. During these circumstances, the Safety and Security Program Manager shall be notified in advance of the event, so temporary parking procedures can be initiated.

Procedures and Services

Stall Definition: A legal parking stall consists of the area within painted lines on the curb, street, and/or lot, designating a single parking area.

Violation Missed; Uneven Enforcement Alleged: The fact that a person parks in violation of any law, policy, or regulation and does not receive a citation does not mean that the law, policy, or regulation is no longer in effect. College parking regulations are enforced on a sporadic or random basis in parking lots as Security/Maintenance Personnel have the ability to do so.

Emergency Flashers/Hazard Lights: Using emergency flashers does not allow drivers to illegally park their vehicles anywhere (such as handicap stalls, fire lanes, or near yellow curbs, etc.).

Abandoned Vehicles: Vehicles parked in lots more than seven calendar days may be deemed abandoned and will be ticketed and/or immobilized or towed.

Emergency Parking Situations: In the event of vehicle breakdown, flat tires, or severe weather, parking penalties may be waived subject to the approval of the Safety and Security Program Manager. To obtain such short-term exceptions to parking prohibitions, individuals shall immediately notify the Safety and Security Department, concerning their particular emergency at 507-995-1419 or scc.security@southcentral.edu.

Handicap Parking: In compliance with MN Statute 169.346, use of handicap parking stalls is restricted ONLY to those vehicles issued and displaying a State of Minnesota Handicapped Permit and/or bearing the State of Minnesota issued handicap license plates. State of Minnesota Handicapped Permits are required to be displayed in a manner that will allow easy observation by security personnel patrolling the parking lot. Quick errands, deliveries, or drop-offs are not a valid excuse for parking in or obstructing handicap stalls. It is a violation of law to use another's handicap parking privilege through certified handicap permit or handicap license plates if not certified to receive that privilege.

Handicap parking areas at South Central College are designated by Handicap Parking Signage as well as Handicap insignia or coloring painted on the pavement surface.

Campus visitors and guests may park in the handicap parking stalls if their vehicles bear state-issued handicap license plates or display a State of Minnesota Handicapped Permit. Should no handicap stalls be readily available, visitors who have handicap license plates or display a State of Minnesota Handicap Permit may park in vacant stalls in any lot. Minnesota State Law requires handicap parking stalls be enforced on a 24-hour basis, seven days a week including holiday periods. Violators of Handicap Parking

stalls can be ticketed and towed or immobilized upon discovery of the violation. North Mankato and Faribault Police Departments have the ability to enforce handicapped parking as well. South Central College is committed to providing access to campus parking areas in accordance with the spirit and intent of Minnesota law and the Federal Americans with Disabilities Act.

Safety Related Vehicle Violation: Any vehicle located on the campus which is in itself causing a safety hazard to property or persons may be, under the discretion of Security, removed from the campus to an off campus impound lot.

For the purpose of this policy safety hazard shall be identified as but not limited to:

- Vehicle leaking a hazardous substance i.e. – gas, oil, transmission fluid, etc.
- Vehicle horns/intruder alarms sounding so as to disturb others.
- Vehicles emitting possibly toxic fumes.

Security will make a reasonable effort to locate the owner/operator so they may remove their vehicle or correct the hazard. If the owner/operator of the vehicle cannot be located, Security shall at their own discretion make the decision to have the vehicle towed by a private vendor to an off-campus impound lot. Any fines or costs related to the relocation of a vehicle shall be the responsibility of the owner/operator.

Reserved Parking: Areas at both campuses have been reserved for State/South Central College Vehicles. These areas are designated by signage. Although reserved parking is designated for State/South Central College Vehicles, employees of the college have the right to place their personal vehicle in a spot abandoned by a State/South Central College Vehicle they are using during the time of usage of the State/South Central College Vehicle. Employees shall not park their personal vehicles in Reserved Parking for any other reason.

Motorcycle, Moped, and Scooter: Particular locations are designated on both campuses for these types of motorized vehicles. Please refer to the campus parking maps, to find the indicated motorcycle, moped, and scooter designated parking.

Parking Lot and College Property Speed Guidance: Speeds within the parking lots of South Central College shall not exceed 15 miles per hour. Speeds shall not exceed 25 miles per hour on all perimeter roads within the South Central College property.

Ticketing/Immobilizing/Towing/Fines: South Central College reserves the right to ticket, immobilize, and/or tow at the owners' expense, for vehicles that are parked on campus in violation of any rule as established in the current Parking Regulations. Safety and Security Personnel and/or approved designees shall be charged with the responsibility of enforcing current parking regulations in any of the parking lots owned and operated by South Central College. The presence of a correctly filled out and issued parking citation is considered to be prima facie evidence that a violation of parking regulations has occurred.

Tickets issued on the campuses of South Central College shall be one of two types:

- Parking Violation Warnings
- Parking Ticket/Immobilization or Towing Notice

Parking Violation Warnings require the owner/operator of a vehicle to be aware of the violation and avoid further incidents.

Parking Ticket/Immobilization or Towing Notice requires the owner/operator to pay a \$65 fine at the bookstore and consult with the Safety and Security Program Manager as appropriate. Vehicles with three or more outstanding tickets for the same offense may be towed or immobilized at the discretion of Security Personnel, within guidelines as currently set by the Safety and Security Program Manager. The indicated vehicle will be immobilized or towed at the owner's expense. Immobilized vehicles shall remain auto-clamped until the outstanding parking fine is paid at the bookstore and/or consultation has occurred with the Safety and Security Program Manager. Vehicles towed will be subject to impoundment until the fine has been paid and the appropriate bookstore will notify the towing company, for the release of the vehicle.

Generally, vehicles are subject to immobilization, towing, and/or fines for the following violations:

- Illegal/Unsafe parking.
- Three or more outstanding warning citations for the same offense.
- Not moving a vehicle when snow is being removed from a parking lot, parking lot repairs are needed and abandoned vehicles.

Violation Types:

- Parked in South Central College parking lot without a permit
- Parked in visitor area and not a visitor
- Parked in "no parking" zone outside of marked parking stall or parked where prohibited
- Parked in a yellow curbed area
- Parked inappropriately in Reserved Parking for State/South Central College vehicles
- Parked on the grass, sidewalk, or boulevard
- Parked diagonally across multiple parking stalls
- Parked on perimeter roadways designated as fire lanes
- Parked in building entrance or driveway area
- Parked in Handicap parking stall without proper authority
- Parked at night or weekends
- Abandoned vehicle
- Parked in an unsafe manner

Appeal Process

Any person whose vehicle has been ticketed, immobilized, or towed may appeal that decision through the Vice President of Operations and Finance. Should an appeal be judged in favor of the person whose vehicle was immobilized or towed, the Vice President of Operations and Finance may require the reimbursement for an appropriate or full fine amount. Appeals will only be heard by prior arrangement with the appropriate hearing authority and decisions rendered will be final.

Administrative Team Approval: 4-4-11
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